

## Minutes of Annual General Meeting

Tuesday 18 August 2015, Lundin Studio, 3/21 Cemetery Rd, Helensburgh

Attendees and apologies: per Attachment A

Meeting commenced 8:30pm

### Opening remarks from President (Greg Watts)

tabled Executive Report 2014/2015 – copies made available to financial members (refer Attachment B)

tabled NICC Treasurer's Report 2015 Financial Year and Income & Expenditure Statement for the year ended 30 June 2015 – copies made available to financial members (refer Attachment C)

presentation to outgoing member Pauline Lacelles-Smith (refer Attachment B)

### Election of new Executive

Meeting advised of NICC election process as follows:

Only financial members as at Tues 18 August can participate

Only one vote per member business

Positions to be filled:

President  
Vice-President  
Secretary  
Treasurer  
Membership  
Media  
Minute Secretary  
Business Development  
Webmaster

1. All positions declared vacant
2. Nominations for President

Nominations need to be seconded

Nominations must be accepted or declined by the nominated candidate

Only one nomination received – candidate is confirmed as President

More than one nomination - candidates removed from meeting and vote taken

Candidate with the highest number of votes confirmed as President

3. Other positions

Nominations sought for remaining 8 positions

Nominations must be accepted or declined by the nominated candidate

If 8 or less nominations received, all are confirmed as on the Executive

If more than 8 nominations received, vote is taken by each position until filled

Positions assigned by new Executive.

## Election of President

Mark McKenzie – nominated by David Oliver, seconded by Jackie Boyce – accepted.

Greg Watts – nominated by Ian Pepper, seconded Warwick Erwin – accepted.

Meeting chose show of hands to decide election. Candidates left the room and vote chaired by Pauline Lacelles-Smith (not a member).

Greg Watts declared President

Nominations then sought for other 8 positions. Tanya Parry, Warwick Erwin, Gavin Little (by written acceptance prior to the meeting), Genevieve Swart, Mattias Samuelsson and Glenn Lacelles-Smith volunteered. Narelle Happ and Wendy Gergos nominated by Tanya Parry, seconded Greg Watts, and accepted. No other nominations received. All 8 confirmed on the Executive.

No other business.

Meeting closed 9:30pm

Attachment A to Minutes of AGM 18 August 2015

Babister, Lynda (Babister Legal)  
Boyce, Jackie (Sydney Hang Gliding Centre)  
Comans, Phil (Bark Busters)  
Dalton, Trisha (Trisha Dalton Accountant)  
Daniew, Shelley (Embroidery Plus)  
Erwin, Warwick (Stanwell Tops Technical)  
Fallon, Kevin (Symbio)  
Gergos, Wendy (Flame Fish)  
Happ, Narelle (A Garden for Life)  
Herrman, Cheryl (Pass & Pause)  
Herrman, Klaus (Pass & Pause)  
Hines, John (Helensburgh Car Service)  
Khalil, Ray (Smartline)  
Lacelles-Smith, Glenn (Oxford Taxation)  
Lacelles-Smith, Pauline – outgoing member; non-voting  
Lepre, Wendy (Belle Property)  
Lundin, Dennis (Lundin Studio)  
Lundin, Karen (Lundin Studio)  
Maguire, Gabriella (ICU)  
McKenzie, Karen (Keypath)  
McKenzie, Mark (Keypath)  
Oliver, David (Scand International)  
Oliver, Nicola (Scand International)  
Parry, Tanya (Switched On)  
Pepper, Ian (Penguin Financial)  
Radnidge, Matt (Symbio)  
Robinson, Phil (NINA) – affiliate; non-voting  
Roche, Wendy (BoHo)  
Samuelsson, Mattias (Ray White Helensburgh)  
Swart, Genevieve (2508 District News)  
Trabjerg-Hill, Anita (Oat & Honey)  
Vander, Frances (Articles Fine Art)  
Vander, John (Articles Fine Art)  
Watts, Greg (Helensburgh Post Office)

Margot Griffiths, NSW Business Chamber

Apologies  
Gavin Little  
Karen Hillen  
Shaz Harrison-Shaw  
Rohit Fernandes  
Ronda Collins  
Daniel Fountain  
Matthew Faulkner

## Attachment B to Minutes of AGM 18 August 2015

### Executive Report 2014/2015

This was a year of rebuilding, especially on the Executive within which we had five new members adding new energy and direction to the Chamber.

Our two main themes for the year were (1) continuing our “buy Chamber / buy local” theme and (2) to establish and build relevance and value for members within the small business community and within the wider community in which we operate.

Major initiatives were:

1. Completion of our May Money Madness promotion as the significant part of “buy Chamber / buy local”. Media coverage through the Illawarra Mercury and others.
2. Increasing our presence in the community – regular advertising in 2505 District News and 2515 Coast News, targeted use of our Facebook page and initiating our Chamber Chatter column in 2508 District News. Free listing of current member business activity or promotions in the Chamber Chatter column in the monthly 2508 District News. Free posting of member activities and promotions on the NICC Facebook page.
3. Hosted “Coffee with the Candidates” pre-state election event, which attracted election candidates from all major parties and attended by over 40 people – a big publicity boost for the NICC, with a full page of photo coverage in the 2508 District News and two separate articles in the Illawarra Mercury.
4. Promotion of the benefits of membership on WIN News Wollongong.
5. Upgraded street lighting in Cemetery Rd for Helensburgh Business Park.
6. Championing internet connectivity and speed issues with Telstra, NBN and local and state politicians and statutory authorities.
7. Monitored the Bald Hill redevelopment.
8. Building relationships with Telstra through attending their Telstra Van, simultaneously contributing to increased funding of Northern Illawarra Neighbour Aid (NINA).
9. Continued to be the primary networking forum for small business in our region.
10. Continued to be the primary advocate for small business in the Northern Illawarra to government, decision-making authorities such as Roads and Maritime Services, and other business and interest groups such as Destination Wollongong
11. Benefits from affiliate membership with Illawarra Business Chamber and NSW Business Chamber.

Finally, the Executive acknowledges the significant contribution to this Chamber by Pauline Lacelles-Smith, not only in her role as President for many years, but for her constant public commitment to promote NICC as the “voice of small business in the Northern Illawarra”. The Executive wishes Pauline every success in the next stage of her life and trusts she will maintain close friendships with NICC membership and continue to “buy local”!

Greg Watts  
President, NICC Inc

Attachment C to Minutes of AGM 18 August 2015

NICC Treasurers Report

2015 Financial Year

The Chamber has ended the year with net cash assets (at bank) of \$16429. This is less than last years \$17987. A net loss for the year of \$1678 has resulted. This is a positive result compared to last year (\$4194) Membership fees are up by 15% & meeting expenses resulted in a positive of \$93 due to better attendance. Thank you to the largely new EXEC for there input & vision for the future in the Northern Illawarra. There was also a major Christmas promotion at Symbio as well as mail & printing costs associated with the local business voucher promotion & the "May Madness" event. The business community has suffered an overall downturn over the last year although the NICC is still in a stable position to serve members & foster local area support.

Glenn Lacelles-Smith  
Treasurer  
Northern Illawarra Chamber of Commerce Inc.

Northern Illawarra Chamber of Commerce  
P.O Box 396 Helensburg NSW. 2508

Income & Expenditure Statement for the year ended 30 June 201 5

<u>Income</u>	\$	\$
Membership Fees	7500	
Meeting Income	2664	
Interest Income	237	
Total Income		10401
<u>Less: Expenditure</u>		
Advertising	2023	
Bank Fees	240	
Donations	500	
Filing Fee	53	
Insurance	1626	
Meeting Expenses	2571	
Memberships	195	
Postage	134	
Printing & Design	481	
Promotions	4256	
Total Expenditure		12079
Net Income / (Loss)		-1678
<u>Assets &amp; Liabilities</u>		
<u>Assets</u>		\$
ICU Business Account	4368	
ICU I/Q Saver Account	8793	
Horizon Credit Union	3197	16358

Liabilities

GST Refund in transit

-71

Net Assets

16429

end of Financial Report