

## Minutes of Annual General Meeting

Tuesday 2 August 2016, Tradies Helensburgh, 30 Boomerang Street, Helensburgh, 2508.

Attendees and apologies: per Attachment A

Meeting commenced 7:30pm

## Minutes of previous AGM 18 August 2015

Tabled and copies made available to the meeting. Proposed Minutes be accepted – proposed Greg Watts, seconded Tanya Parry – carried.

## Opening remarks from President (Greg Watts)

Tabled Executive Report 2015/2016 – copies made available to financial members (refer Attachment B)

Tabled Income & Expenditure Statement for the year ended 30 June 2016 – copies made available to financial members (refer Attachment C)

## Election of new Executive

Meeting advised of NICC election process as follows:

Only financial members as at close of business 5:00pm Friday 22 July 2017 can participate in the AGM.

Only one vote per member business.

Positions to be filled:

President  
Vice-President  
Secretary  
Treasurer  
Membership  
Media  
Minute Secretary  
Business Development  
Webmaster

1. All positions declared vacant
2. Nominations for President

Nominations need to be seconded

Nominations must be accepted or declined by the nominated candidate

Only one nomination received – candidate is confirmed as President

More than one nomination - candidates removed from meeting and vote taken

Candidate with the highest number of votes confirmed as President

3. Other positions

Nominations sought for remaining 8 positions

Nominations must be accepted or declined by the nominated candidate

If 8 or less nominations received, all are confirmed as on the Executive

If more than 8 nominations received, vote is taken by each position until filled

Positions assigned by new Executive.

Election of President

Greg Watts – nominated by Steve Melchior, seconded Shelley Daniew – accepted by Greg Watts.

No additional nominations for President.

Greg Watts declared President.

Nominations then sought for other 8 positions. Tanya Parry, Warwick Erwin, Mattias Samuelsson, Trisha Dalton, Michael Mobberley, Karen Hillen, Marcus Craft / Genevieve Swart and Wendy Gergos confirmed as the other members of the next Executive.

No other business.

Meeting closed 8:30pm

Attachment A to Minutes of AGM 2 August 2016

Attendees:

2508 District News (Marcus Craft)  
Embroidery Plus (Shelley Daniew)  
Helensburgh Post Office (Greg Watts)  
Kells (Michael Mobberley)  
Just Cruisin Harley Tours (Steve Melchior)  
Ocean Blue B&B (Ian Stevens)  
Outside Space (Greg Soster)  
Ray White Helensburgh (Mattias Samuelsson)  
Stanwell Tops Technical Services (Warwick Erwin)  
Switched On Mechanical (Tanya Parry)  
Dalton Accounting (Trisha Dalton)

Margot Griffiths, NSW Business Chamber

Apologies:

None recorded.

end.

## Attachment B to Minutes of AGM 2 August 2016

### Executive Report 2015/2016

Focus this year was to increase membership and we achieved an increase of 20% over the membership year. We achieved this result by:

Continuing to “lift our profile” by building valuable links to:

Prospective new members – changing our meeting format to focus on networking and building real and immediate connections between businesses locally; going back to monthly meetings; reinstating two, free, open-to-all-businesses, “Mix at Six” events this year to allow prospective members to meet NICC; moving our venues in both the North and South; focus on membership South of Seacliff Bridge by moving at least two meetings in that part of our region.

Continuing to “Championing an issue” – internet connectivity and speed remains a critical issue for small business in the Northern Illawarra. It remains wholly unacceptable that suburbs adjacent to other suburbs in the Northern Illawarra are separated by years in the availability timeline for the NBN and that current reality will keep businesses in the Northern part of our region at a significant competitive disadvantage for those years.

Continuing to “demonstrate relevance” to membership by adopting strategies that complement our members businesses – new website and social media that drives business to members by complimenting their on-line presence and offering free outlets like Chamber Chatter media and reposting and sharing their social media posts to the NICC Facebook page.

Government - Gareth Ward MP, Parliamentary Secretary to the Premier for the South Coast and Illawarra, open dialogue on issues such as internet, train timetable for the Northern Illawarra and links to South-Western Sydney; participating in the Ministerial Roundtable with NSW Treasurer.

Media – focusing on and securing an increase in local media coverage in 2508 District News, 2515 Coast News, Northern Illawarra on-line, Advertiser and Illawarra Mercury.

Community - Successful in our submission to Southern Phone for the purchase of two defibrillators; one now installed by Wollongong City Council in the Thirroul District Community Centre & Library and one in the Helensburgh Library. The improvement in our presence in the community also resulted in NICC being recognised as a Nominee for the Community Group Award in the Wollongong City Council Australia Day Awards of 2016. In addition and as a result of maintaining a professional business relationship with Telstra Illawarra, Telstra Illawarra donated \$1,000 to NICC affiliate member Need A Feed, in December 2015, as recommended by NICC.

NSWBC – promoting the value to members of the Alliance Program to members.

Destination Wollongong and Wollongong City Council – gained commitment for on-line linkages from our on-line presence to be included in DW’s on-line presence and a commitment from WCC to work with NICC on the design and content of signage at Bald Hill.

Continuing our “buy Chamber / by local” initiatives to drive purchasing at our members businesses with the winners buying again from our members.

Greg Watts

President

**NORTHERN ILLAWARRA CHAMBER OF COMMERCE**  
**HELENSBURGH NSW 2508**  
**INCOME & EXPENDITURE STATEMENT**  
**FOR YEAR ENDED 30TH JUNE 2016**

*Attachment C*  
*Minutes of AGM*  
*2 August 2016.*

		2016		2015	
<b>Income</b>					
	Membership Fees	7,377.27		7,500.00	
	Meeting Income	3,212.60		2,664.00	
	Grant Income	5,636.36		-	
	Interest Income	150.20		237.00	
		<u>16,376.43</u>		<u>10,401.00</u>	
<b>Total Income</b>			<b>16,376.43</b>		<b>10,401.00</b>
<b>Gross Profit</b>			<b>16,376.43</b>		<b>10,401.00</b>
<b>Expenses</b>					
<b>General Expenses</b>					
	Advertising & Marketing	2,906.37		2,023.00	
	Bank Fees	240.00		240.00	
	Donations	-		500.00	
	Legal Fees	213.64		53.00	
	Memberships	325.00		195.00	
	Meetings	3,993.95		2,571.00	
	Medical Equipment Community	5,609.08		-	
	Promotions	4,651.50		4,256.00	
	Printing	-		481.00	
	Postage	441.52		134.00	
	Business Insurance	1,634.55		1,626.00	
		<u>20,015.61</u>		<u>12,079.00</u>	
<b>Total Expenses</b>			<b>20,015.61</b>		<b>12,079.00</b>
<b>Net Profit (Loss)</b>			<b><u>-3,639.18</u></b>		<b><u>-1,678.00</u></b>
<b>Assets &amp; Liabilities</b>					
<b>Assets</b>					
	ICU Bussiness A/c	6,543.48		4,368.00	
	ICU I/Q Saver	4,940.83		8,793.00	
	Horizon Credit Union	1,194.15		3,197.00	
		<u>12,678.46</u>		<u>16,358.00</u>	
<b>Liabilities</b>					
	GST to be paid		92.00		-71.00
<b>NET ASSETS</b>			<b><u>12,586.46</u></b>		<b><u>16,429.00</u></b>